EARN YOUR STRIPES
Promoting & Recognizing Student Organization Success
TIP SHEET

KEY PROGRAM DATES
Submit all criteria by March 31, 2017
Attend The LeeRoys excellence awards on April 20, 2017

ACCESSING YOUR GOOGLE FOLDER
Email getinvolved@trinity.edu for new officer access
Visit tinyurl.com/tustripes & locate your folder

1.1 Annual registration is an online process that opens in January of each year.
1.2 The online roster form will be shared with you. Please be sure to list at least 10 members.
1.3 Annually, review and amend governing documents, as necessary. Follow protocol unique to your org.

1.4 Risk management training will be an online module. Once completed, share key points the org might need to know. Pass around a sign up sheet & note the due date & location of the presentation.
1.5 The annual registration form requires that you submit contact info for advisor(s). Email getinvolved@trinity.edu for help finding an advisor.

2.1 When completing the annual registration form, indicate new members (include month/year joined).
2.2 All executive officers can attend the revamped New Officers Retreat to kick start another year!
2.3 Complete the goals form found in the Resources Google folder. Copy and save in your org file.

2.4 One advisor meeting/semester should be a goals “check-in.” The other meeting is up to you. Aim to meet in September/November & February/April.
2.5 Host regular meetings as defined by your org. Share minutes following each meeting to enhance communication.

3.1 Active member standards can include presence at a minimum number of meetings/events, a GPA requirement, paying dues, etc.
3.2 Recognize members via social events, awards, or a regularly recurring member spotlight.
3.3 Consider a Career Services or StrengthsQuest workshop. Email getinvolved@trinity.edu for ideas.

3.4 Incoming & outgoing officers should meet at least once to share tips and materials. Create a list of meeting dates and names of student leaders.
3.5 Spend time together at a retreat planning, setting goals, and celebrating successes! Looking for help? Email getinvolved@trinity.edu.

4.1 Online registration for involvement fairs is disseminated about 30 days in advance of the event.
4.2 Share the great work (and fun!) your org is doing via Instagram, Facebook, or Twitter.
4.3 Promote, promote, promote. Get your name out there via LeeRoy daily e-newsletter, Trinitonian ads, social media, and more.

4.4 Show your #tigerpride! Support events by getting 50% of members to the MLK Jr. March, Mocha Life, campus lectures, TDC Diversity Dialogues, & more. Remember to take pictures!
4.5 Don’t reinvent the wheel. TUVAC’s got your back. Collaborate to host or participate in a service project once/year.