**PLEASE NOTE:**

- Students borrowing under the Federal Direct Student Loan Program for the first time are required to complete **BOTH** Entrance Counseling and a Master Promissory Note (MPN).
- Students can borrow on a single MPN for up to 10 years so this process will not need to be repeated in subsequent years of enrollment as an undergraduate at Trinity.
- Entrance counseling is required, as the name implies, at entrance to the loan program and does not need to be repeated in subsequent years.
- Funding will not be disbursed to your Trinity student account until all steps are complete.

**STEP 1: Log In**

- Open your browser to StudentLoans.gov
- Create an FSA ID if you have not already done so, by clicking on Create Account
- Click Log In

**STEP 2: Entrance Counseling**

- Under My Checklists, click on I’M PREPARING FOR SCHOOL
- Select Complete Entrance Counseling, and then Start
- Select U.S. Schools, School State, Type (choose Trinity University from the dropdown menu), and Student Type (select undergraduate), then click Continue
- Complete Steps 1-5: Understand Your Loans, Manage Your Spending, Plan to Repay, Avoid Default, Finances: A Priority

**STEP 3: Master Promissory Note (MPN)**

- Click on Complete MPN (i.e., Loan Agreement)
- Select Start for I’m an Undergraduate Student
- Complete Steps 1-5, and Submit
For assistance with this form, or to talk through the steps, please contact Angie Gutierrez, Education Loan Assistant, at agutier2@trinity.edu or call (210) 999-7807.