Overview

The Trinity University Annual Fire Safety Report is published each year to provide fire statistics and information in compliance with the Jeanne Clery Disclosure of Campus Security. The Higher Education Opportunity Act (Public law 110-315) became law in August 2008, requiring all United States academic institutions to produce an annual fire safety report outlining fire safety practices, standards, and all fire-related on-campus housing statistics. This report includes data from January 1, 2015 thru December 31, 2017.

General Statement of University Owned/Controlled Student Housing

All 17 Residence Halls are covered by a fire alarm system which is monitored 24 hours/day, seven days/week. 15 Residence Halls are also covered with an integrated automatic sprinkler system. The remaining 2 Residence Halls are programmed to have integrated automatic sprinklers installed during future renovations.

Residence life staff receive intensive and comprehensive fire safety training at the beginning of each academic year.

Content of training provided:

- University fire prevention policy and rules
- What action to take if a fire is discovered
- Building evacuation assembly areas and personnel accounting procedures
- Fire extinguisher operation and hands-on demonstration

In addition, a program that covers emergency and evacuation procedures is reviewed regularly with the occupants and staff of each respective residence hall by the Residence Life staff. Every Residence Hall student room has an emergency evacuation map installed on the inside of the front door as well, to direct occupants to primary and secondary exits.
Fire drills for Residence Halls are conducted in both Fall and Spring semesters.

Basic fire safety instructions are offered to all new and existing employees. Additional training is provided periodically, coordinated by the Department of Environmental Health and Safety, and by request from individual departments.
Specific Fire Prevention Related Policies

It is the policy of Trinity University to provide faculty, staff, students and visitors with the safest possible environment, free from potential fire hazards. The primary goal of the university’s fire prevention program is to recognize hazardous conditions and take appropriate action before such conditions result in a fire emergency. This goal is accomplished by (1) conducting routine fire safety inspections of all university buildings, (2) increasing the fire safety awareness of employees and students by conducting periodic training on basic fire safety, and (3) conducting third party fire safety audits via our insurance consortia.

Regarding fire safety inspections, fire & life safety features of the buildings shall be in compliance with all applicable standards of the National Fire Protection Association (NFPA) and the City of San Antonio Fire Department. The Department of Environmental Health and Safety conducts fire extinguisher inspections of all university buildings at least once a month. Some buildings may be inspected more frequently, as may be deemed necessary by the Director of Environmental Health and Safety.

The Department of Environmental Health and Safety will coordinate with the Trinity University Police Department, and the City of San Antonio Fire Department in the investigation of each fire incident.

To minimize the potential for fires at Trinity University, it is the policy of the university to prohibit open burning and the use of combustible decorations at all times (unless in accordance with other university policies and procedures, and or authorized by City of San Antonio Fire Department). Open burning as defined by the university is any open/exposed flame or combustion that produces heat, light or smoke, and has the potential to cause a fire. Examples of open burning are, but not limited to, torches, candles, incense, bonfires, campfires, barbeque grills (except for those permanently installed and portables at least 50 feet from any building) and their related accessories such as: gasoline, propane, lighter fluid, charcoal, and pyrotechnics. All decorations and ornaments must be of fire-resistant or non-combustible material, U.L. rated and approved for use. Holiday tree lights must be unplugged at the end of each day, and removed after the event or holiday season. Decorative lights including holiday lights, as well as floodlights, extension cords or electrically operated ornaments must be U.L. rated and approved for use. Extension cords or decorative lights cannot be routed under rugs or carpets, through doorways or in any manner that could present a fall or trip hazard or impede egress. Electric lights or electrically operated ornaments cannot be used on metal, aluminum or any other similar metal, which could induce an electric shock. Artificial snow and other decorative sprays should be used with extreme caution; they cannot be used in laboratory and/or clinical settings. Avoid spraying around exits, exit signs or any of the fire protection equipment (i.e. fire hose cabinets, fire extinguishers, sprinkler heads and piping, fire alarm pull boxes, smoke detectors, etc.).

Do not block doorways, exits, exit signs or any of the fire protection equipment (i.e. fire hose cabinets, fire extinguishers, sprinkler heads and piping, fire alarm pull boxes, smoke detectors, etc.), or place items (i.e. furniture, equipment, etc.) in any manner that could present a fall or trip hazard, or impede egress.
Example of prohibited items:

Portable space heaters, barbeque grills, hibachis, smokers (gas, electric, charcoal) and related accessories including lighter fluids and lighters, and other similar type products (for cooking/warming purposes), any open flame device or objects including candles, incense sticks and related accessories, hot plates, slow cookers, deep fryers, electric skillets, electric woks, griddles, sandwich makers/grills, and other similar type products (for cooking/warming purposes), toaster ovens (for cooking/warming purposes), flammable/combustible liquids (for recreational/personal use), fireworks, firecrackers, rockets, flares, sparklers and other devices, halogen lamps, ceiling/wall tapestries, live holiday trees or non-fire retardant artificial holiday trees.

The “cooking” and “warming” options exclude cooking and warming done in areas designated and built for such purposes and only while the use of these devices are under the direct supervision of a competent individual.
Statistical Report

2015-2017 statistics as reported to the Trinity University Department of Environmental Health and Safety.

The statistics seen in the table below were valid at the time of publication, but may not reflect current trends.

<table>
<thead>
<tr>
<th>Resident Halls</th>
<th>Fires</th>
<th>Injuries</th>
<th>Deaths</th>
<th>Fires</th>
<th>Injuries</th>
<th>Deaths</th>
<th>Fires</th>
<th>Injuries</th>
<th>Deaths</th>
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</table>

**Date Reported** | **Nature of Fire** | **Date and Time of Fire** | **Location** | **Value of Property Damage Caused by Fire**
--- | --- | --- | --- | ---
8/27/2015* | Stove-top fire associated with cooking | 8/27/2015 at approx. 0852 hours | Lightner Hall room 209 | $0
10/09/2016* | Electrical outlet short due to blow-dryer | 10/09/2016 at approx. 0207 hours | Lightner Hall room 106A | $0
## Fire Protection Equipment

<table>
<thead>
<tr>
<th>Residential Halls</th>
<th>24 Hour Alarm Monitoring</th>
<th>Sprinkler System</th>
<th>Smoke Detection Device</th>
<th>Fire Extinguishing Device</th>
<th>Evacuation Plan &amp; Placards</th>
<th>Number of Fire Drills per Calendar Year</th>
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*As Residence Halls are renovated, sprinkler system is installed.

Fire Alarm Systems are monitored by TUPD and third party contractor.